

Astronomy Club Constitution

Adopted September 16, 2008 – Updated November 19, 2013

ARTICLE I – Name

The name of this organization shall be Astronomy Club. This is a student organization at The University of Arizona.

ARTICLE II – Objectives

The objectives of the organization shall be:

- a. To promote interest in astronomy, space, mathematics, and scientific fields.
- b. To provide fellowship among students and faculty.
- c. To represent student needs and desires in regard to further education and interest in all aspects of astronomy.
- d. To provide a forum for the presentation of innovative ideas to the benefit of the University community.

ARTICLE III – Membership

1. Any student at The University of Arizona is eligible to be an active member and may hold office.
 - a. Any willing and interested student at The University of Arizona is welcome to participate in Astronomy Club.
2. Non-students may act as associate members, but may not vote in elections or hold office.
 - a. Non-students may participate in all activities as long as they abide by university policy.
3. Membership revocation.
 - a. Astronomy Club retains the right to revoke any member if their behavior is detrimental to the club, as determined by a majority of the club officers.

ARTICLE IV – Officers

1. Election of Officers.
 - a. The officers of this organization are president, vice president, treasurer, outreach functionary, secretary, technology officer, and historian.
 - b. Officers will be elected by written ballot. A majority (50%+1) of votes will constitute a victory.
 - c. Election of officers will take place during the second to last meeting of the fall semester.
 - d. Officers will hold office for the period of one year.
2. Recall of Officers.
 - a. Officers are subject to recall for misconduct in office or for not conducting their duties as stated in the constitutional by-laws by a 2/3 vote of members.
 - b. Five members must petition for a recall of an officer.
 - c. A hearing will be conducted at the next regular meeting after a recall petition has been issued for the presentation of evidence from all concerned parties for recall of an officer.
 - d. A 2/3 majority of those active members voting in a recall at the end of the hearing is necessary to remove anyone from office.
 - e. If an officer has been recalled, a special election to fill the newly vacant position must be held no later than two weeks after the recall meeting, with applicants to the position declaring intent to run no later than one week after the recall meeting.
3. General Officer Responsibilities
 - a. All officers shall represent the club in the best possible manner to the best of their abilities.

- b. All officers shall hold keys to the club office(s).

ARTICLE V – Voting

1. This constitution and by-laws may be amended by a 2/3 majority vote of those eligible to vote and present at the meeting during which voting is taking place.
2. Changes to the constitution may be proposed by any club member and must be presented to club members at a general meeting.
3. Voting on amendments must be conducted at the general meeting following the one in which they were proposed.

ARTICLE VI - Not-for-Profit Statement

This is a not-for-profit organization.

ARTICLE VII - Statement of Non-Discrimination

This organization shall not discriminate on the basis of age, color, ethnicity, gender, national origin, disability or handicap, race, religion, sexual orientation, Vietnam Era veteran status. This policy will include, but is not limited to, recruiting, membership, organization activities or opportunities to hold office.

ARTICLE VIII - Financial Obligations

Dues are \$10 per semester. A change to this amount may go into effect by a majority vote of club members.

The treasurer shall be responsible for ensuring that the club does not engage in activities which cause the club to go into debt.

ARTICLE IX - Statement of Non-Hazing

This organization will not conspire to engage in hazing, participate in hazing, or commit any act that causes or is likely to cause bodily danger, physical harm or personal degradation, or disgrace resulting in physical or mental harm to any fellow student or person attending the institution.

ARTICLE X - Statement of Compliance with Campus Regulations

This organization shall comply with all University and campus policies and regulations and local, state, and federal laws.

BY-LAWS

I. Cabinet

A. President

1. Coordinates all officers of the organization.
2. Liaison to the University community.
3. Official representative of organization.
4. Calls regular and special meetings.
5. Presides at meetings.
6. Prepares agenda for meetings.
7. Ensures officers are doing their jobs and that projects are on track to completion.

B. Vice President

1. Assists the President in Presidential duties.
2. Responsible for organizing and coordinating club social and private (internal) events.
3. Responsible for communicating club policies and for sending information about upcoming club events to club members.
4. Fills the role of President when the President is unable to do so and has designated the Vice President to do so.

C. Treasurer

1. Liaison to ASUA for the purpose of organizational funding.
2. Maintains accurate and current account of all organizational funds.
3. Responsible for dispensing of funds in accordance with goals and programs established by organization.
4. Responsible for fundraising for club events.
5. Responsible for ensuring all club members have paid current-semester dues; communicates this information to the Secretary.

D. Secretary

1. Maintains accurate and current information of the organization.
2. Maintains roster of current members for each semester.
3. Keeps records of general meetings and makes them available to the public.
4. Responsible for ensuring that the current year's club records (star parties, outreach events, conferences attended, etc.) are current, accurate, and organized.

E. Outreach Functionary

1. Responsible for organizing and coordinating club outreach and public events.
2. Makes sure transportation is arranged for club outreach and public events.
3. Responsible for coordinating outreach and public events with other clubs/groups.

F. Technology Officer

1. Responsible for creating/maintaining the club website and email listserv.
2. Responsible for maintaining club office technology resources.

G. Historian

1. Responsible for keeping pictorial records of club events and making them available to the public.
2. Responsible for compiling the past year's record book, and for keeping all record books organized and accessible.

II. Meetings

- A. Meetings will be open to all organization active and associate members, faculty, and the Center for Student Involvement & Leadership representatives. A notice of at least 2 weeks will be given prior to all meetings. The meetings are to be organized and controlled by officers and active members.
- B. Meetings

III. Office Keys

- A. All key holders shall hold at least two office hours in the club office(s) per week.
- B. All key holders are responsible for the safety and security of the club office and its contents.
- C. Club members who are students, staff, or faculty at the University of Arizona are eligible to obtain office keys, with good reason (i.e. project leader).
 1. A club member who desires office keys must submit a written proposal to the club officers outlining why they should have office keys.
 2. A 2/3 majority vote of all club officers can approve a key request from club members.
- D. Office keys must be forfeit if:

- 1.The key holder is no longer a student, staff, or faculty member at the University of Arizona.
- 2.The key holder does not abide by the responsibilities of a key holder set forth in the club constitution.
- 3.A 50%+1 majority vote of club officers requests forfeiture.